

PREVENTION FIRST

REGISTERING FOR A PREVENTION FIRST ACCOUNT

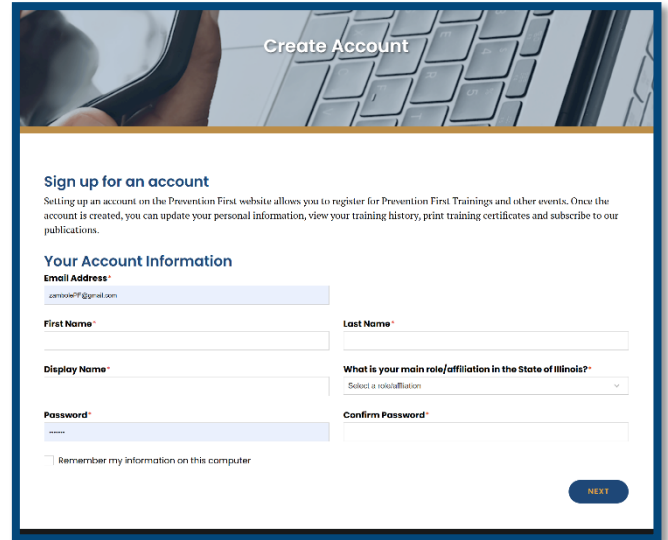
Step 1

Visit prevention.org/create-account to create your account.

This will include your name, email address, created password, and role/affiliation (drop down options).

Step 2

Complete your profile by including your organization type and name as well as your mailing address and phone number.



The screenshot shows the 'Create Account' page. At the top, it says 'Create Account'. Below that, there's a heading 'Sign up for an account' and a sub-heading 'Your Account Information'. The form includes fields for 'Email Address*', 'First Name*', 'Last Name*', 'Display Name*', 'Password*', and 'Confirm Password*'. There is also a dropdown menu for 'What is your main role/affiliation in the State of Illinois?'. A 'Remember my information on this computer' checkbox is present. A 'NEXT' button is at the bottom right.

REGISTERING FOR A COURSE

Step 1

Visit the [Substance Use Crisis Training Page](#) and navigate to the training course.

Step 2

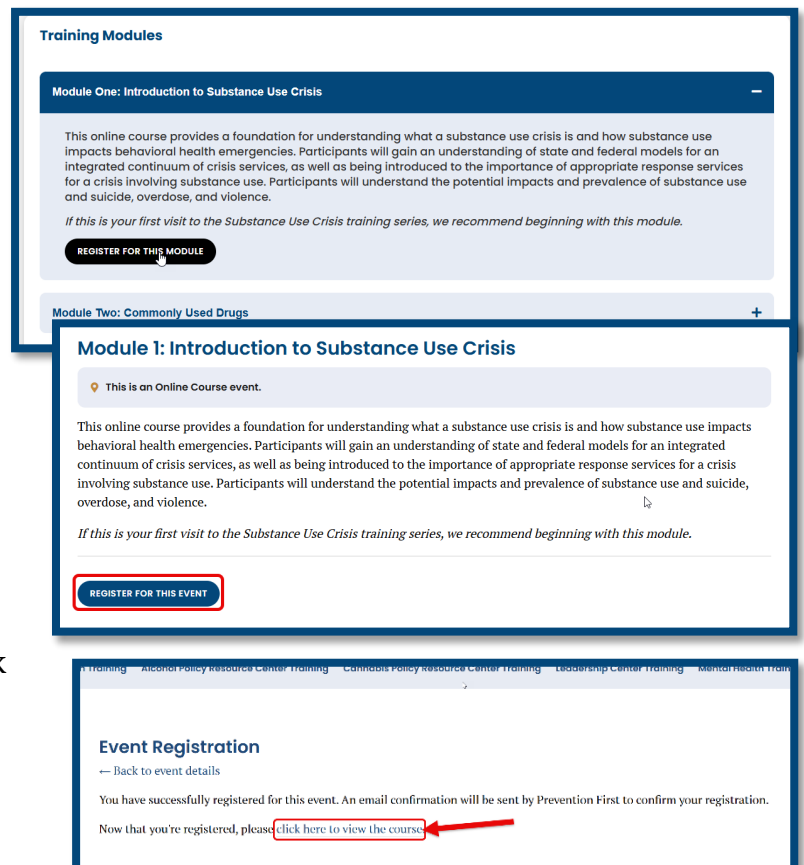
Click on the REGISTER FOR THIS MODULE button.

Step 3

Confirm this is the training you want to take and click REGISTER FOR THIS EVENT

Step 4

You are registered! You can click the hyperlink to view the course.



The screenshots show the registration process for a training course. The first screenshot shows the 'Training Modules' page with 'Module One: Introduction to Substance Use Crisis' selected. A 'REGISTER FOR THIS MODULE' button is visible. The second screenshot shows the details for 'Module 1: Introduction to Substance Use Crisis', which is an online course event. A 'REGISTER FOR THIS EVENT' button is visible. The third screenshot shows the 'Event Registration' confirmation page, stating 'You have successfully registered for this event. An email confirmation will be sent by Prevention First to confirm your registration.' A red arrow points to a 'click here to view the course' link.